

# COLORADO FOREIGN LANGUAGE TEACHER OF THE YEAR APPLICATION

## 1. General Information/Signatures

Nominee Name \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_  
City State Zip Code Telephone

Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Email Address(es) \_\_\_\_\_

School Name \_\_\_\_\_

School Address \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_  
City State Zip Code Telephone

Language(s) Teaching \_\_\_\_\_ Levels \_\_\_\_\_

Total Years of Teaching Experience \_\_\_\_\_ Years in Present Position \_\_\_\_\_

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I hereby give my permission that any or all of the attached materials (other than home address, telephone and DOB) may be shared with persons interested in promoting the Colorado Teacher of the Year Program. I also acknowledge that if selected as the Colorado Teacher of the Year, I will be released from classroom responsibilities during the year of my recognition as needed in order to fulfill the obligations inherent in the honor.

Signature of Candidate \_\_\_\_\_ Date \_\_\_\_\_

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## 2. School/Building Principal

Name \_\_\_\_\_ Title \_\_\_\_\_

School Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_  
City State Zip Code Telephone

I acknowledge that the nominee submits this application with my approval. If the nominee is selected as the Colorado Teacher of the Year, he or she will be released from classroom responsibilities during the year of recognition as needed.

Signature of School Principal \_\_\_\_\_ Date \_\_\_\_\_

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**3. Required Documents to be submitted with the application for TOY:**

1. Application form
2. A current **curriculum vitae** that contains an account of the candidates teaching experience; professionally relevant service to community and profession (e.g. language-related extracurricular activities and programs, posts held in professional organization); any post graduate education; experience in leadership roles; workshops or other professional developmental activity; and other information considered relevant.
3. **Three letters** that support the nomination, one from each of the following groups: students or parents, faculty colleagues, and school administrators. Referees should specify how long they have known the candidate and in what capacity. Support letters may be sent with the application, or referees may send letters individually.
4. A 500-word statement in first person on the value of learning language and culture.
5. A 20 minute video (DVD) of classroom instruction.
6. Via a brief **dossier**, any other material should be submitted relevant to candidacy. For example, the dossier might include descriptions of programs the candidate has developed and/or participated as a leader, newspaper coverage of sponsored events, certificates indicating participation in professional and developmental activities and other evidence of professional accomplishments.

For CCFLT Board Use only:

\_\_\_\_\_ Application Year

\_\_\_\_\_ Nomination received? Date \_\_\_\_\_

\_\_\_\_\_ Letter sent to nominee? Date \_\_\_\_\_

\_\_\_\_\_ Is the nominee's dossier/file complete? Date \_\_\_\_\_

\_\_\_\_\_ CV

\_\_\_\_\_ Student Letter of Recommendation

\_\_\_\_\_ Administrator Letter of Recommendation

\_\_\_\_\_ Faculty Colleague Letter of Recommendation